Serbia PRTR Implementation Overview – Implementation planning

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A implementation plan is the plan that you create to successfully move project plan into action.

This document identifies goals and objectives (both short and long-term), lists the project tasks, defines roles and responsibilities, outlines the budget and necessary resources, and lists any assumptions.

A project implementation plan sometimes includes a rough schedule, but teams usually set the hard timeline in the execution plan.

Components of an Implementation Plan

The following are the key components of and questions that drive a successful implementation plan:

- ✓ Define Goals/Objectives;
- ✓ Allocate Resources (time, money, and personnel);
- ✓ Schedule Milestones;
- ✓ Designate Team Member Responsibilities;
- ✓ Define Metrics for Success;
- ✓ Define How You Will Adapt;
- ✓ Evaluate Success.

Implementation plan for PRTR development

Component	Our case
Define Goals/Objectives	PRTR register is operational
Allocate Resources (time)	3 months
Allocate Resources (money)	0 RSD
Allocate Resources (personnel)	1
Schedule Milestones	PRTR register in place
Designate Team Member Responsibilities	All in 1
Define Metrics for Success	PRTR register in place
Define How You Will Adapt	No adaptation
Evaluate Success	PRTR register in place

UNITED NATIONS ECONOMIC COMMISSION FOR EUROPE

Guidance on Implementation of the **Protocol** on **Pollutant Release and Transfer Registers**

to the Convention on Access to Information, Public Participation in Decision-making and Access to Justice in Environmental Matters

UNITED NATIONS

Guidance for Implementation of PRTR register

Three different version of PRTR register

1. Paper version – Companies submit the reports only in paper (Word)
   - Problem of typing data;
   - Problem of validation data;
   - Lot of errors;
   - Lot of empty cells.

2. Excel version – Companies submit the reports as xml file and SEPA update in register software – EEA methodology
   - Problem of version of Excel in companies computers or open source Excel;
   - Not solved errors and empty cells
   - Validation data problem was solved

3. Full web oriented software from 2012.
   - Solved errors as much as possible
   - Solved empty cell problem

Annual implementation plan

- ✓ Annual implementation plans for every topic – PRTR, CLRTAP, GHG, products, etc.

- ✓ Very important because of lack of staff.

- ✓ Big contribution for increasing efficiency and effectiveness of work in NRIZ.

- ✓ Timely data and information delivery to decision-makers in the Ministry and Government is facilitated.

- ✓ Timely data delivery to EEA, EUROstat, conventions and other national and international bodies.

Annual implementation plan for 2018

Time	Activity	Responsible person
Last week December 2017	Update all codes necessary for reporting	P.R.
1.1. – 31.3.	Data delivery	Companies
1.1. – 31.3.	Data validation for PRTR companies	LJ.DJ., L.M., I.A.
1.3. – 31.3.	Preparation for E-PRTR reporting	NRIZ
31.3.	Last check for R-PRTR reporting and send data	N.R., P.R.
First week April	Preparation of warning letter and send	P.R.
10.4. – 30.4.	Second round for data delivery	Companies
1.5. – 15.5.	Request for initiation of misdemeanor proceedings	NRIZ
15.5. -	Cooperation with misdemeanor court	N.R.

Annual implementation plan for 2018

Time	Activity	Responsible person
15.5. – 5.6.	Annual Environmental State report	NRIZ
15.5. – 15.6.	Sectoral reports (waste, emissions to air, emissions to water etc.	NRIZ
1.7. – 15.7.	Update the internet portal with new data	P.R.
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THANK YOU FOR YOUR ATTENTION!