

## Lessons Learned & Best Practices – Group Discussion

*“Global Project on the Implementation of Pollutant Release and Transfer Registers (PRTR) as a tool for Persistent Organic Pollutants (POP) reporting, dissemination and awareness raising”*

### Second Steering Committee Meeting

Meeting Room  
Sol de Oro Hotel & Suites

5<sup>th</sup> March 2018  
Lima, Peru

### I. Topics for discussion

Main topics	Possible topics of discussion
<b>TECHNICAL ISSUES</b>	
Development of the PRTR infrastructure assessment	<p>Lessons learned and best practices on:</p> <ol style="list-style-type: none"> <li>1. Obtaining information on existing capacities/resources and gaps for PRTR implementation and POPs reporting</li> <li>2. Involvement of stakeholders during development of the assessment</li> <li>3. Determining the feasibility of PRTR implementation</li> <li>4. Validating the information gathered in the assessment</li> <li>5. Identification of national needs for PRTR implementation and POPs reporting</li> <li>6. Availability and adequacy of guidance on developing the infrastructure assessment</li> </ol>
Identification of key features of the PRTR	<p>Lessons learned and best practices on:</p> <ol style="list-style-type: none"> <li>1. Defining the legal status of a PRTR at national level</li> <li>2. Selecting a list of PRTR chemicals and inclusion of POPs</li> <li>3. Selecting sectors and productive activities to report to the PRTR (including those emitting POPs)</li> <li>4. Establishing thresholds</li> <li>5. Assessing inclusion of diffuse sources</li> </ol>

	<ol style="list-style-type: none"> <li>6. Identifying best emission estimation techniques (including those for POPs)</li> <li>7. Defining a reporting format for the PRTR</li> <li>8. Integrating existing reporting formats and PRTR formats</li> <li>9. Selection and acquisition of software and hardware for the PRTR and establishment of a PRTR database/website</li> <li>10. Definition of responsibilities for the operation of the PRTR</li> <li>11. Definition of information dissemination methodologies</li> <li>12. Linking PRTR scope to national priorities on monitoring and information dissemination</li> <li>13. Validation of the key features and the operation of the PRTR by all stakeholders</li> <li>14. Availability and adequacy of guidance on designing the PRTR key features</li> </ol>
<p>Pilot trial of the designed PRTR system</p>	<p>Lessons learned and best practices on:</p> <ol style="list-style-type: none"> <li>1. Establishing the infrastructure for the pilot trial</li> <li>2. Definition of pilot trial scope and timeframe</li> <li>3. Involvement and commitment of reporting facilities</li> <li>4. Training for reporting facilities</li> <li>5. Reporting of POPs by industrial facilities</li> <li>6. Validation and presentation of data</li> <li>7. Identification and presentation of lessons learned during the pilot trial (also regarding POPs reporting)</li> <li>8. Identification of next steps to improve the designed system</li> <li>9. Availability and adequacy of guidance on designing the PRTR key features</li> </ol>
<p>Development of a national PRTR proposal</p>	<p>Lessons learned and best practices on:</p> <ol style="list-style-type: none"> <li>1. Presenting the proposed system to decision-makers</li> <li>2. Mainstreaming PRTR implementation, POPs reporting and information dissemination</li> <li>3. Establishing a clear path of next steps to implement a PRTR at national level</li> <li>4. Identification of existing national resources and future national needs to continue with PRTR implementation</li> <li>5. Availability and adequacy of guidance on designing the PRTR key features</li> </ol>
<p>Awareness-raising and public participation</p>	<p>Lessons learned and best practices on:</p> <ol style="list-style-type: none"> <li>1. Civil society involvement in the design of the PRTR (methodologies)</li> <li>2. PRTR information dissemination methodologies</li> </ol>

Use of PRTRs to report and disseminate information about POPs	<p>Lessons learned and best practices on:</p> <ol style="list-style-type: none"> <li>1. Identification of resource material on POPs emissions and estimation techniques</li> <li>2. Obtaining information of POPs emissions</li> <li>3. Adequacy of PRTRs to report POPs</li> <li>4. Use of PRTR data on POPs to report to the Stockholm Convention Secretariat</li> </ol>
<b>Administrative issues</b>	
Project administration	<p>Lessons learned and best practices on:</p> <ol style="list-style-type: none"> <li>1. Project design</li> <li>2. Planning of work</li> <li>3. Administrative procedures</li> <li>4. Availability and efficiency of project managers in the international executing agency</li> <li>5. Value and adequacy of international experts</li> <li>6. Identification of national project coordinator</li> </ol>
Coordinating mechanisms	<p>Lessons learned and best practices on:</p> <ol style="list-style-type: none"> <li>1. Establishment of a coordinating team/group and communication with the POPs team in the country</li> <li>2. Commitment of all stakeholders</li> <li>3. Information exchange among stakeholders</li> <li>4. Involvement of civil society</li> <li>5. PRTR responsibilities outside the implementing Ministry</li> <li>6. Continued support of coordinating group to PRTR implementation and next steps of the process</li> </ol>
Sustainability	<ol style="list-style-type: none"> <li>1. PRTRs at the national level: a national priority?</li> <li>2. Commitment of national authorities and decision-makers to PRTR implementation</li> <li>3. Commitment and willingness of industry to continue with PRTR implementation</li> <li>4. Commitment of civil society organizations to support PRTR implementation</li> <li>5. Integration of the PRTR with other reporting systems at national level</li> <li>6. Views regarding the ratification of the Kiev Protocol on PRTRs</li> <li>7. Further activities to strengthen POPs reporting through a PRTR</li> </ol>

\*The possible topics are just a basis for discussion. Countries can address different issues relevant to the main topics. Discussions should be focused on lessons learned and best practices regarding the main topics.

## II. Format that can be used for summarizing discussions

Topic	Lessons learned		Best practices/recommendations
	Success	Shortcoming	